



MINUTES OF THE PTA AGM

RAF BENSON COMMUNITY PRIMARY SCHOOL

Thursday 19th November 2020 (Amended Minutes 1/12/2020)

PRESENT

Jon Purchase	Chairperson (JP)
Leanne Minns	Treasurer (LM)
Debbie Watson	Secretary (DW)
Steph Fawdry	
Bethany Webster	
Amy Laker	
Jen Burt-Matthews	
Anna Connolly	
Tom Connolly	
Tim Watson	

APOLOGIES

Tim Thorpe

CHAIRPERSONS WELCOME

JP welcomed everyone to the AGM and thanked for the support over the last year.

TREASURERS REPORT FOR THE YEAR ENDING 8th September 2019

LM provided an overview of the accounts, including our current balance and what we have raised and spent during the last year, please see below:

Current balance of £4222.60 – class purse/books monies not deducted from last year as agreed by committee on FB group page. Previous given expected 'available' balance of £2822.60 n/a.

Opening balance Sept '19 - £5329.85

Closing balance Aug '20 - £4351.02 (Christmas fair '19 expenditure paid to LM Oct '20)

Total of £3295.14 profit (after expenditures paid)

Halloween disco November 19 - takings £450.90, profit £341.52

Christmas cards £585 orders, £215.08 takings (VAT free through school)

Christmas fair £2206.04

Grundon waste donation £150, Waitrose donation £300

Christmas fair refreshments £82.50

(£150 bouncy castle money taken, paid into account 20/21)

Total of £4080 in donations to school (September – January)

Christmas shop one-off donation £200

2 Young Voices coaches £1680

Christmas puppet show £400

Scrap store play pod top-up £800

Playground equipment £1000

*Money in and out does not include floats/class stall monies that were withdrawn and repaid. These are still shown as transactions on the account statements.

Accounts

- 2018/2019 account have been audited, 2019/2020 due – AL will arrange with her bookkeeper from work.
- New mandate required for accounts, LM advised all committee members to be added as signatories and also include someone from School to support when committee members are unable to get to the bank or postings occur.

TRUSTEES REORT

- JP advised this has been published on Facebook and completed a brief recap, there were no objections to the current report.

ELECTION OF COMMITTEE MEMBERS

- Due to a low turnout at the AGM we discussed options for the forthcoming year as there weren't any nominations for either Chair or Treasurer. We discussed suspending the committee and re visiting once COVID restrictions are no longer in place, it would move into school and we would support any events being run.
- With this in mind we decided we would be able to cover the minimum required positions as below and would work as a fundraising team and pick up the PTA next academic year when we will hopefully be able to fundraise more. –
Amendment: discussed and agreed at meeting held 30/11/2020, we will be operating as PTA as we have sufficient positions covered, we will be doing fewer activities this academic year due to Covid restrictions and will take the lead from the school on the activities we can complete.

- When in informing parents of the temporary change we will explain it is due to COVID restrictions but also due to lack of support from the wider parent community, this will hopefully remind others to volunteer to prevent the PTA being suspended long term.

The committee voted and agreed on the following committee positions:

Chair – Anna Connolly

Secretary – Annette Martin

Treasurer – Amy Laker

Deputy Secretary/Deputy Treasurer–Debbie Watson

ANY OTHER BUSINESS

- SF thanked all members for their work over the last academic year and for the continued support shown for the school.
- Parent Kind and Charities Trust need to be contacted to change the committee members.

CHAIRPERSONS CLOSE