MINUTES OF THE PTA MEETING

RAF BENSON COMMUNITY PRIMARY SCHOOL

WEDNESDAY 15th May 2019

PRESENT	Lyndsey Stanford	Chairperson (LS)
	Alison MacGillivray	Treasurer (AM)
	Leanne Minns	Deputy Treasurer (LM)
	Debbie Watson	Secretary (DW)
	Steph Fawdry	
	Tim Thorpe	

CHAIRPERSONS WELCOME

MATTERS FROM PREVIOUS MINUTES

Summer Fair:

- Confirmed the school will be running the fair and the PTA will provide floats and £20 per class for class stalls

Car Boot Sale:

- Confirmed date of 7th July and we are ok to use the school car park, gates for sellers to open at 9-30 and event to start at 10am wrapping up at 12
- Charging £10 for a pitch reserved in advance and £12 on the day
- PTA to provide refreshments, tea, coffee, cold drinks and bacon sandwiches using gas BBQ- no access to school will be required
- DW- speak to Amy to see if the bouncy castle is available and if it can be run using a generator

Coffee Mornings:

- Confirmed we can arrange a coffee morning to coincide with the settling in session for Reception on 26th June
- Cups and lids required, LM will purchase
- Also advertise bringing own cups with lids for hot drinks

Parish Council Grant Application:

- We will re visit this next year to see if we have a particular need we could apply for

Invoices:

- Invoices have been requested from school, awaiting response

PTA Banner:

- LM will contact supplier to see what can be done about the damage and feedback at next meeting

Mileage Policy:

- Discussed the possibility for future runs tank being filled before the trip and then a receipt supplied for the cost of refilling and this will be paid by the PTA – to be added to TOR for the bouncy castle

Playground Equipment:

- School council have made their decisions and it is pending order

Fathers Day Big Breakfast:

- LM to purchase cups and lids and discussed the possibility of adding bring your own reusable cups with lids to the event to reduce waste etc

Next Meeting: 26th June @ 1pm in the Wessex Room